ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. SSA/DDA		elH	14 Oct
2.			
3. EO/DDA			14 Oct
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

+ Any items?

negative response passed to IAS/OPP on 14 OCT 1981 BA

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
BA	
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7–76)
Prescribed by GSA
FPMR (41 CFR) 101–11.206

☆ GPO : 1980 O – 311-156 (17)

14 October 1981

MEMORANDUM FOR: See Distribution

SUBJECT   : DCI and DDCI Meeting with Secretary of State Haig,
                   Tuesday, 20 October 1981

1. The Director and Admiral Inman are scheduled for a breakfast meeting with Secretary Haig on Tuesday, 20 October, at 0745 hours. It is requested that any suggestions you may have for possible topics to be raised by either be furnished in writing to [   ] IAS/OPP, by   STAT 1200 hours 19 October, in order to forward these topics to the Director for his consideration. A negative response is requested. Where appropriate, please prepare succinct talking points on a separate piece of paper to cover any backup material you forward.

2. In addition, it would be appreciated if the subject matter of these topics could be identified by phone to [   ] office (extensions   STAT
STAT [   ] by 1200 hours 16 October.

STAT

Executive Secretary

Distribution:
    D/ICS
    DD/NFA
    DDO
    DDS&T
    DDA
    Chm/NIC
    GC
    C/EAS/OPP

Info Copies to:
    D/DCI-DDCI ExStf (R. Gates)
STAT   SA/DCI [
    SA/DDCI
    IAS/OPP [